

SAND BOX CHILD CARE & PRESCHOOL

ALL SERVICES ARE PAID IN ADVANCE PRIOR TO CHILD CARE AUTHORIZATIONS

Effective 04/01/2017

Description of Rates		1st child	2nd, 3rd, etc child	Explanation of services
HOURLY RATE	Non-Contracted Rate. All Ages	5.00	n/a	20 hour/week <u>minimum</u> required charge.
CONTRACTED WEEKLY RATE	Ages 2 Year & Younger	180.00	130.00	Contracted weekly charge. Families are allowed Three (3) Vacation Weeks/Year. 4 Status Changes/Year.
CONTRACTED PRESCHOOL RATE:	3 PreK & 4 PreK Rooms	150.00	130.00	Contracted weekly charge. Families are allowed Three (3) Vacation Weeks/Year. 4 Status Changes/Year.
CONTRACTED SCHOOL AGE:	School Age (Sept-May)	40.00	n/a	Contracted weekly charge applies to before/afterschool, vacation days & snow days during the official school year. Rate effective first full week of school. Kindergarten and older.
CONTRACTED SCHOOL AGE:	School Age (Jun-Aug)	1,500.00	n/a	Flat Rate applies to summer vacation (June, July August). Rate effective first full week of summer. Entering Grade 1 and older.

Schedules: Schedule updates are due by Thursday at Noon for the upcoming week. If a schedule is not submitted, your previous week's schedule will be carried forward.

Payment Options: Payments methods include weekly or bi-weekly payments through credit/debit card, participating employer authorized payroll deduction, ACH Payment, EBT Payments or Cash/Check.

Status Change: Child may change status (weekly rate vs hourly rate) a maximum of 4 times per calendar year by submitting a 2 week written notice. A written notice must be submitted to Kelly for approval. Status Change does not apply to School Age.

Refunds: Refunds will not be issued. All credit will remain on account for 1 year.

Hours of Operation: Sand Box is licensed by the State of Wisconsin for child care services Monday - Friday, 4:00 AM - 7:00 PM. Parents must notify the center with all schedule changes, late pick-up, etc.

EBT Payment: EBT Payments are due by the 5 day of each month. Failure to submit payment will result in a \$25.00 daily late fee. Parent Payment is subjected to Weekly Late Fee.

Late Fees: \$25.00 Weekly late fee will apply to accounts with an overdue balance. Exceptions are made for scheduled payments (payroll deduction, recurring credit/debit Payments, EBT Payments.)

NSF Charge: \$35.00 per returned check

We accept all major credit cards:



Sand Box Child Care & Preschool Rate Contract

Parent/Guardian Name: _____ Date: _____

Please fill out the information below and return. If you need assistance, please arrange an appointment with Kelly. If you do NOT submit a contract, the Hourly Rate will be charged.

Non-Contracted Rates: Default Rate if No Contract Submitted.		
HOURLY RATE	All Ages. Minimum 20hr/wk charge.	\$5.00
Contracted Rates:		
Weekly Rate 1st Child	Ages 2 Year & Younger	\$180.00
PreK Rate	3 PreK & 4 PreK Rooms	\$150.00
Weekly Rate 2nd, 3rd Child	2nd, 3rd Child	\$130.00
School Age - School Year	September - May	\$40.00
School Age - Summer	June, July, August	\$1,500.00

Child's Name: _____ Contract Rate: _____

Payment Schedule (check all that apply):

- Monthly EBT Bi-Weekly Payroll Deduction Recurring Credit/Debit Card PMT
- Child Care Assistance Parent Payment Weekly Amount: \$ _____
- Other: _____

Child's Name: _____ Contract Rate: _____

Payment Schedule (check all that apply):

- Monthly EBT Bi-Weekly Payroll Deduction Recurring Credit/Debit Card PMT
- Child Care Assistance Parent Payment Weekly Amount: \$ _____
- Other: _____

Child's Name: _____ Contract Rate: _____

Payment Schedule (check all that apply):

- Monthly EBT Bi-Weekly Payroll Deduction Recurring Credit/Debit Card PMT
- Child Care Assistance Parent Payment Weekly Amount: \$ _____
- Other: _____

I understand that this contract binds me to the rate/payment that I have selected above for my child(ren) and will remain in effect until the end of the contract period. A written 2 week notice to unenroll from Sand Box or change Tuition Rate status is required.

Parent Signature: _____ Date: _____

Administrator Signature: _____ Date: _____