

Sand Box Child Care Attendance Form

Schedules are due by Noon on Thursday

Submit schedules by email at info@sandboxchildcare.com

CHILD'S NAME _____ WEEK OF: _____

Monday	Tuesday	Wednesday	Thursday	Friday
IN	IN	IN	IN	IN
OUT	OUT	OUT	OUT	OUT

CHILD'S NAME _____ WEEK OF: _____

Monday	Tuesday	Wednesday	Thursday	Friday
IN	IN	IN	IN	IN
OUT	OUT	OUT	OUT	OUT

CHILD'S NAME _____ WEEK OF: _____

Monday	Tuesday	Wednesday	Thursday	Friday
IN	IN	IN	IN	IN
OUT	OUT	OUT	OUT	OUT

20 hours per week minimum charge applies to all schedules.

Schedules for the upcoming week are due in the office by Noon on Thursday. Schedules may be updated weekly. Scheduled hours will be carried forward each week UNLESS an updated schedule is received. You will be responsible for all charges to your account. Thank you!